

**To Develop a New Biochemical Research Laboratory for Improving Research Activity in the Department
Noakhali Science and Technology University**

**Sub-Projects Financial Management Report
For the Quarter: 7th (October to December 2013)**

Part 1: Financial Report

- 1-A Sub Project Sources and Uses of Funds
- 1-B Uses of Funds by Sub Project Activities
- 1-C AIF Activity Report
- 1-D Bank Reconciliation Statement

HIGHER EDUCATION QUALITY ENHANCEMENT PROJECT**Statement of Sources & Uses of Funds****For the Quarter: 7th (October to December 2013)****Sb-Project Title: To Develop a New Biochemical Research Laboratory for Improving Research Activity in the Department****Name of Institution: Noakhali Science and Technology University****CP No. 2401****Taka in Lakh**

Particulars	Current Quarter			Financial Year to Date			Cumulative to Date			Approved Budget (for sub-projects life)
	HEQEP	Others	TOTAL	HEQEP	Others	TOTAL	HEQEP	Others	TOTAL	
Opening Bank Balance	37.88907		37.88907	37.88907		37.88907				
Add: Receipts		0.38395	0.38395		0.38395	0.38395	-	0.38895	0.38895	
AIF Grant										
Others (GOB, Private University etc)										
Total Receipts										
Total Fund Available	37.88907		38.27302	37.88907		38.27302	117.80081		118.18976	
Less: Uses of Funds										
Pay of Officer	0.12000		0.12000	0.12000		0.12000	0.26000		0.26000	3.20000
Pay of Staff	0.39600		0.39600	0.39600		0.39600	0.95400		0.95400	6.03000
Supplies & Services	0.46740		0.46740	0.46740		0.46740	5.09400		5.09400	32.31000
Repair & Maintenance	-		-	-		-	4.14256		4.14256	8.00000
Acquisition of Assets			-	-		-	70.24970		70.24970	94.56000
CD VAT for Capital Expenditure										
Other Capital Expenditure										
Operating Exp	0.02330		0.02330	0.02330		0.02330	0.21818	0.00500	0.22318	2.90000
Total Use of Fund	1.00670		1.00670	1.00670		1.00670	80.91844		80.92344	147.00000
Closing Balance	36.88237		37.26632	36.88237		37.26632	36.88237		37.26632	
Detail of Closing Balance:										
Cash in Hand	-		-							
Cash at Bank	36.88237		37.26632							
Total	36.88237		37.26632							

Countersigned by

Head of the EntityNoakhali Science and
Technology University**Sub-Project Manager**To Develop a New Biochemical
Research Laboratory for Improving
Research Activity in the Department

HIGHER EDUCATION QUALITY ENHANCEMENT PROJECT**Uses of Fund by Sub-Project Activities****For the Quarter: 7th (October to December 2013)****Sub-Project Title: To Develop a New Biochemical Research Laboratory for Improving Research Activity in the Department****Name of Institution: Noakhali Science and Technology University****CP No. 2401**

Taka in Lakh

Economic Code	Item of Expenditure/Activities	Actual Expenditure			Approved Budget (Sub-project life)	Budget Balance
		Current Quarter	Financial Year To Date	Cumulative To Date		
1	2	3	4	5	6	7 (6-5)
Revenue Expenditure						
4501	Pay of Officer	0.12000	0.12000	0.26000	3.20000	2.94000
4601	Pay of Staff	0.39600	0.39600	0.95400	6.03000	5.07600
	Supplies & Services:					
4801	Travel Expenses	0.03340	0.03340	0.16123	0.50000	0.33877
4817	Website development & maintenance			-	0.85000	0.85000
4827	Publication on Research Findings			-	1.00000	1.00000
4828	Printing & Stationary			0.41387	2.50000	2.08613
4829	Financial Support & Allowances			-	1.00000	1.00000
4831	Books & Journals for SPM Office			-	0.50000	0.50000
4833	Advertising & Publicity			0.75140	2.50000	1.74860
4840	Training & Study Tour			-		-
4842	Conference/Seminar/Workshop			-	0.50000	0.50000
4852	Chemicals/Reagent etc			2.39500	5.00000	2.60500
4874	Consulting Services			-		-
4883	Incentives for sub-project MT	0.43400	0.43400	1.37250	3.46000	2.08750
4886	Survey			-		-
4892	Royalty Expense			-		-
4899	Other Expenses			-	14.50000	14.50000
<i>Total Supply & Services (4800)</i>		0.46740	0.46740	5.09400	32.31000	27.21600
4921	R/M: Refurbishment/Renovation			4.14256	8.00000	3.85744
(a) Total Revenue Expenditure (4500+4600+4800+4900)		0.98340	0.98340	10.45056	49.54000	39.08944
Capital Expenditure						
Acquisition of Assets						
6807	Motor Vehicle			-		-
6809	Water Transport			-		-

Economic Code	Item of Expenditure/Activities	Actual Expenditure			Approved Budget (Sub-project life)	Budget Balance	
		Current Quarter	Financial Year To Date	Cumulative To Date			
1	2	3	4	5	6	7 (6-5)	
6813	Machinery & Other Equipments		-	-		-	
6814	Engineering Equipment		-	-		-	
6815	Computer & Accessories		-	5.70380	5.73000	0.02620	
6817	Computer Software		-	-		-	
6819	Office Equipment		-	1.51000	1.51000	-	
6820	Teaching & Learning Materials		-	-		-	
6821	Furniture & Fixtures		-	0.92390	1.50000	0.57610	
6822	Laboratory Equipment/Instrument		-	60.63000	84.32000	23.69000	
6827	Electrical Equipment		-	1.48200	1.50000	0.01800	
	<i>Total Acquisition of Assets(6800)</i>		-	-	70.24970	94.56000	24.31030
	Misc. Capital Expenditure						
7901	CD VAT for Capital Expenditure		-	-		-	
7981	Other Capital Expenditure: Research & Field Development		-	-		-	
	<i>Total Misc. Capital Expenditure(7900)</i>		-	-	-	-	
(b) Total Capital Expenditure (6800+7900)			-	-	70.24970	94.56000	24.31030
Total Cost (a+b)		0.98340	0.98340	80.70026	144.10000	63.39974	
(c) Operational Cost		0.02330	0.02330	0.21818	2.90000	2.68182	
Total Sub-Project Cost (a+b+c)		1.00670	1.00670	80.91844	147.00000	66.08156	

Countersigned by

Head of the Entity
Noakhali Science & Technology
University

Sub-Project Manager
To Develop a New Biochemical Research
Laboratory for Improving Research Activity in the
Department

HIGHER EDUCATION QUALITY ENHANCEMENT PROJECT
AIF Activity Statement
For the Quarter: 7th (October to December 2013)

Sub-Project Title: To Develop a New Biochemical Research Laboratory
for Improving Research Activity in the Department
Name of Institution: Noakhali Science and Technology University
CP No. 2401

Operating Account No. **STD 09**

Name & Address of Bank: Agrani Bank Ltd.
NSTU Branch, Sonapur, Noakhali-3814

SL No	Description	Amount	Total Amount
Part I			
1	Cumulative advances to end of current reporting quarter	11,780,081.00	
2	Less: Cumulative expenditures documented to the end of last reporting quarter	7,991,174.00	
Total Outstanding Advance		3,788,907.00	3,788,907.00
Part II			
1	Opening Balance as at beginning of the Quarter	3,788,907.00	
2	Add: Cumulative Adjustment at beginning of the Quarter		
3	Add: Advance to OA during the Quarter		
4	Less: Refund from OA during the Quarter	-	
Outstanding Advance to be accounted for		3,788,907.00	3,788,907.00
Part III			
1	Closing Balance at the end of the Quarter	3,688,237.00	
2	Add: Cumulative Adjustment at the end of Quarter (separate list to be provided)		
3	Add: Eligible Expenditure documented during the current period (form 2-A)	100,670.00	
		-	
Total Outstanding Advance accounted for		3,788,907.00	3,788,907.00

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Noakhali Science & Technology University

Sub-Project Manager
To Develop a New Biochemical Research
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the Department

**To Develop a New Biochemical Research Laboratory for Improving Research Activity in the Department
Noakhali Science and Technology University**

**Bank Reconciliation Statement of Operating Account (OA)
For the Quarter: 7th (October to December 2013)**

Account no: **STD 09**

Name of Bank: **Agrani Bank Ltd.**

Address: NSTU Branch, SapNoakhal-3814

	<u>Taka</u>	<u>Taka</u>
Balance as per Bank statement as on 29/12/2013		4,426,787.00
Add: 1. Amount deducted by bank but not entered in bank book	-	
2. Amount deposited but not credited by bank	-	
	-	-
Total		4,426,787.00
Less: 1. Cheques issued but not presented for encashment	-	
2. Amount deposited by bank but not entered in bank book		
<u>Deducted (Secqurity Money from G5 Package)</u>		4,620.00
<u>Deducted (Secqurity Money from G1 Package)</u>		606,300.00
<u>Deducted (Secqurity Money from G2 Package)</u>		69,850.00
<u>Deducted (Secqurity Money from G3 Package)</u>		11,975.00
<u>Deducted (Secqurity Money from G4 Package)</u>		7,410.00
		700,155.00
Balance as per Bank Book as on 29/12/2013		3,726,632.00

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**To Develop a New Biochemical Research Laboratory for Improving Research Activity in the Department
Noakhali Science and Technology University**

**Sub-Projects Financial Management Report
For the Quarter: 7th (October to December 2013)**

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HIGHER EDUCATION QUALITY ENHANCEMENT PROJECT

Eligible Expenditures Documentation Report For the Quarter: 7th (October to December 2013)

Sub-Project Title: To Develop a New Biochemical Research Laboratory for Improving Research Activity in the Department

Name of Institution: Noakhali Science and Technology University

CP No. 2401

Sl. No	Description	Eligible Expenditures Documented in BDT		
		Current Quarter	Current Financial Year	Since inception of Sub-Project
1	Statement of Expenditures (SOE): Subject to prior Review (Form 2B Page--- to -----)	-		
2	Statement of Expenditures (SOE): Not Subject to prior Review (Form 2C Page--- to -----)	100,670.00	100,670.00	8,091,844.00
Total		100,670.00	100,670.00	8,091,844.00

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HIGHER EDUCATION QUALITY ENHANCEMENT PROJECT**Statement of Expenditures (SOE): Subject to Prior Review****For the Quarter: 7th (October to December 2013)****Sb-Project Title: To Develop a New Biochemical Research Laboratory for Improving Research Activity in the Department****Name of Institution: Noakhali Science and Technology University****CP No. 2401**

Figure in BDT

Sl. No	Description	Contract No & Date	Package No	Selection Method	Contractor's Name	Contract Currency	Contract Value	Amount Invoiced	Invoice No & Date	Amount Paid from OA	Contract Balance Carried Forward
1	2	3	4	5	6	7	8	9	10	11	12
Total							-	-	-	-	-

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